

ISLAMIC RELIEF BANGLADESH

House # 10, Road # 10, Block # K, Baridhara, Dhaka-1212.



Tender Documents for 1 unit Canal Excavation at Ramjannagar Union, Shyamnagar, Satkhira

Tender No.	Tender # 01/2025
Package No.	Package # 01 (RFQ # 15/2025)
Issued On	15/01/2025
Last Date and Time for Submission of Tender	Tender will be received up to 11.50 AM on 23/01/2025
Date and Time for Opening of Tender	Tender will be opened on 23/01/2025 at 12.00 PM by the Tender Opening Committee (TOC) at the office of the undersigned with virtual presence of the interested bidders by MS Teams .
MS Teams Meeting ID	320 218 065 112
Passcode	zJ9Fa7Ei

<i>Please fill the table mentioned below:</i>	
Name of Vendor/ Company	
i) Registered Business Address ii) Corporate Address (if different)	
Name of Proprietor/MD with Contact Number	
Name of Contact Person with Contact Number	
Email ID	
Total Bid Security Amount	
PO/DD/BG Number and Date	
Name of Bank	
Name of Branch	

At a glance of offer							
SL	Name of items	Specification	Unit	Qty	Unit Price	Total Price	Remarks
01	Canal Excavation	As per BoQ and Design	No's	01			
Grand Total =							
(Total Amount in words: BDT.							
For technical clarification, please contact 01777773896 (Sagor Barua)							
For field/Canal Side visit purpose, please contact 01777773896 (Sagor Barua)/ 01777773862 (Jahidul Hasan)							
Pre-Bid Meeting by MS Teams with interested vendors on 19 January 2025 at 11:00 AM							
Pre-Bid MS Teams Meeting ID: 319 093 940 430				Passcode: x4ZJ2vZ2			



Section: A, General Info/IRB Compliances



01	Programme	ICRA
02	Delivery Place	Ramjannagar Union, Shyamnagar, Satkhira
03	Procurement Method	Open Tender
04	Time for Completion of the Works	Work must be provided as per our schedule and delivery complete within 45-60 Days)
05	Mode of Payment	Through A/C payee cheque or bank transfer.
06	AML & ATF Policy	IR will terminate this agreement without any notice if any supplier is found to be in violation of Anti Money Laundering & Anti-Terrorist Funding policy.
07	Child Protection Policy	IR reserves the right to terminate this agreement without any notice if any vendor is engaging child labours or supporting any forms of illegal practices.
08	Anti-Bribery Policy	IR follows ZERO-TOLERANCE policy for any form of bribery or corruption.
09	Modern Slavery Act:	The international Labour Standards as defined by the ILO (international Labour Organization). Below is a link to the section 26 of the Modern Slavery Act so please familiarise yourselves with this. http://www.legislation.gov.uk/ukpga/2015/30/section/26/enacted
10	Anti-social or Anti-state activity	The Service Provider and Receiver both the parties must respect and uphold the rules and laws of the country, and by no means undermine it whatsoever.
11	Eligibility of the Contractors/Firms to compete in the Tender	This invitation for tenders is open to all eligible tenderers who have: i) Relevant work experience with INGO ii) Up-to-date Business Documents iii) Financial and Organizational capabilities iv) Bank Statements for the last 06 (Six) months
12	Price of Tender Document	Nil
13	Amount of Tender Security	2.5% of total quoted amount
		The vendors expressing their intention to attend from Cox's Bazar can submit pay order or Bank Guarantee (BG) to our Cox's Bazar Office. The said pay order or BG must be submitted between 11:50 AM and 12:00 PM on January 23, 2025. A hard copy of the tender schedule and a photocopy of the pay order/BG must be submitted to our Dhaka Office on or before 11.50 AM, January 23, 2025.
14	Tender documents are available	http://islamicrelief.org.bd/tender
15	Name and Address of the Office for Issuing, Opening & Receiving Tenders	IR Bangladesh Country Office, House # 10, Road # 10, Block-K, Baridhara Diplomatic Zone, Dhaka-1212
16	Tender Validity	Tender shall be valid for a period of 45 days after tender opening.
17	Change of Schedule Date & Time	If it is not possible to receive/open the tender on the schedule date for any unavoidable circumstances, the same will be received / opened on the next working date at the same circumstances.
18	Filling in the Tender Documents	Clear with Indelible ink, duly signed and stamped
19	Distribution of Works	IRB has the authority to divide the works among the qualified vendors for risk minimization, healthy competition and faster completion of the works
20	Authority of Rejection	The IR Bangladesh authority reserves the right to accept or reject any or all tenders without assigning any reason whatsoever.

Section: B, Tender Data Sheet



01. GENERAL	
Employer	Islamic Relief Bangladesh
02. TENDER DOCUMENT	
For the clarification of Tender only টেন্ডার সংক্রান্ত তথ্যের জন্য	For clarification of tender's purposes only, the Employer's address is: Attention: Procurement Coordinator Address: IR Bangladesh Country Office, House # 10, Road # 10, Block-K, Baridhara, Dhaka1212, Tel: 02-222299128, 02-222299130, Cell: 01325083748 (Sunday-Thursday, at 09 AM to 05 PM) Email Address: procurement@islamicrelief-bd.org
03. PREPARATION OF TENDERS	
Tender Documents	Documents must be submitted by Tenderers are: a. Up to date copy of Trade License attested by the proprietor/head of organization b. Copy of up-to-date VAT Registration Certificate attested by the proprietor/head of organization c. Up to date copy of TIN/ TIN Certificate attested by the proprietor/head of organization d. Experience Certificate/WO copy with contact info for reference check attested by the proprietor/head of organization e. Clients List attested by the proprietor/head of organization f. Tender Security: PO or BD or BG from any Schedule Bank g. You are requested to provide a forwarding letter on your organization's letterhead pad with seal and signature from the authority with this offer along with duly filled in Summary of Tender Submission as per attached format.
Tender Security	A Tender Security 2.5% of total quoted amount will be required in the form of a Pay Order or Bank Draft or BG in favour of the "ISLAMIC RELIEF" accompanied with each tender
04. SUBMISSION OF TENDERS	
Filling Envelop	The inner and outer envelope shall bear the following additional identification marks: a) The Name of the Tender: c) Tender No: d) RFQ # e) Contractor's/Tenderer's Address: f) Additional documents should not be more than 10 pages excluding our requested documents.
05. AWARD OF CONTRACT	
5.1	The Tender will be Non-Responsive and Rejected if the Quoted Amount of the Tender is found not in accordance with the quality and specifications set out for this tender.
5.2	If mistake is found in the line items or total amount, the IR Bangladesh authority can reject or accept at its own discretion whichever IR Bangladesh deems advantageous or justifiable.
5.3	The amount of performance guaranty (PG) shall be 2.5% of the contract price and the bid bond will be kept as PG of winning bidder(s).
5.4	A. 2% of work order amount will be deducted from your total bill amount for each and every belated day or as per IRB management decision. B. 5% of work order amount will be deducted for any deviation with the given specification in your quotation if supply does not rectify immediately or as per IRB management decision.
06. COMPLAINTS OR SUGGESTIONS	
Complaints or Suggestions অভিযোগ বা পরামর্শ	For any complaints or suggestions: Email: feedback@islamicrelief-bd.org Cell: 017-7777-3701

Section: C, SPECIAL TERMS AND CONDITIONS



01. The rate quoted by the Suppliers should include the cost of all materials and all operational costs connected with the packages and supply, cost of organizational arrangements, capital, background works, planning, logistics arrangements and cost of all local and other VAT & Taxes, Tolls and Incidental Charges will be treated as having been included in the tender bid.
02. All relevant documents supplied duly signed by the tenderer in every page and be binding upon the tenderer
03. Before submitting the tender, the tenderer should study/inquire the entire supply & work thoroughly in consultation with the relevant stakeholders, and no extra claim will be entertained for under any circumstances.
04. The supplied items must be of good quality and as per the samples approved by the IRB Management before delivery.
05. The quantities of the work may vary at the time of execution of work/supply and some items may be increased or decreased or even excluded, and for such cases no additional claims will be entertained.
06. Delivery Time must be maintained as per the schedule strictly. No extension of time will be allowed.
07. The work may be done round the clock which under any circumstances no extra claim will be entertained.
08. No claim from the contractor shall be entertained if the work is not executed for any reason.
09. Claim for advance payment shall not be entertained.
10. The contractor shall have to arrange and bear the expenses of all kinds of tools and plants which may be necessary for this work.
11. No claim for enhancement of rate of any item of the schedule will be entertained due to fluctuation of market rate for labours and materials along with the period of execution of the works.
12. Verbal instructions whatsoever and from whomsoever will have no binding. All such instruction must be in writing from competent authority.
13. The Suppliers/Contractors or his/their representative will have to be available at the site/delivery points to receive instruction from the IRB's designated staffs in connection with the supply/work.
14. Completion of Works shall be as per the Contract Agreement.
15. The Contractor shall submit the first Plan & Schedule of Works by 2 (two) days after signing the Contract, and shall update the progress regular basis during the period of the Contract.
16. In case of fund constrain/inadequate fund/non-availability of fund the payment to be made to the Contractor for completed work in the working financial year may be delayed for which no claim of the contractor shall be accepted. It is therefore assume that the contractor/Agency has agreed to execute this work under this precondition.
17. VAT and other taxes at the rates fixed by the Govt. will be deducted from the bills of the contractor
18. Challan and relevant documents must be submitted along with final bill.
19. Govt. MUSHAK 6.3 must be submitted with the bill.
20. All quotation should be intact at the time of submission.
21. The authority of Islamic Relief reserves the right to accept or reject any or all of the quotations and right to stop supply at any stage of delivery without assigning any reason whatsoever

Tenderer's Signature, Date & Seal	
I/We hereby declare that the information and documents provided along with the bid submission are true and authentic.	
Signature	
Designation	
Date	



ISLAMIC RELIEF BANGLADESH
BoQ for Canal Excavation



Scope of Work: Excavation of Canal in Ramjannagar Union, Shyamnagar, Satkhira.

Bill of Quantities (BOQ)

SL	Description	Unit	Qty	No of Unit	Unit Rate	Total Amount
			(A)	(B)	(C)	D=AxBxC
1	Earth Work Excavation	cum	22995	1		
	<p>Earth work in excavation of Canal by mechanical (Hydraulic excavator - Long Boom)/ manual means in all sorts of soil up to specified depth in accordance with requirements of lines, grades, cross sections and elevation as shown in the drawing including setting out, removal of stumps, logs, boulders and other deleterious materials, providing necessary tools and plants, cleaning the excavated materials to a safe distance out of the site premises, cut to a firm surface including pumping/ bailing out water, removal of spoils to a safe distance, dressing of sides and bottom and backfilling of trenches up to original level with approved material etc. all complete as per approval of E-I-C.</p> <p>Excavated soil need to be placed / filled to the bank of the canal. where 2 ft of both side shoul be consider as berm. cutting soil will fill the bank of canal after 2 ft from the edge.</p> <p>Contractor shall get acquainted with site conditions, nature of soil and adopt suitable adequate dewatering system as deemed fit for the nature of soil and prevailing water table to get the surface reasonably dry for further earth cutting so that execution will not be hampered or delayed. All total calculation will be based on actual earth excavation in the site.</p> <p>Suitable material from channel excavation, which is in excess of that, required for construction of any part of the Works shall be the property of the Employer and shall be stockpiled on Site as instructed by the Engineer.</p> <p>90% of total excavation will be made by Hydraulic excavator</p> <p>10% of earth work will done by labor for levening and dressing of earth cutting</p> <p>All cost including soil excavation, deposit in the bank and Disposing surplus excavated soils beside the bank of canal.</p>					
	<p>Design Volumn Bottom 40 ft Top 61 ft Height 7 ft Length 2300 ft Total Volumn 23023 cum</p> <p>5 nos Pond for Fish Sanctuary Length 35 ft Width 25 ft Height 3 ft Volumn 372 cum</p> <p>Existing Earth Excavation 400 cum</p>					



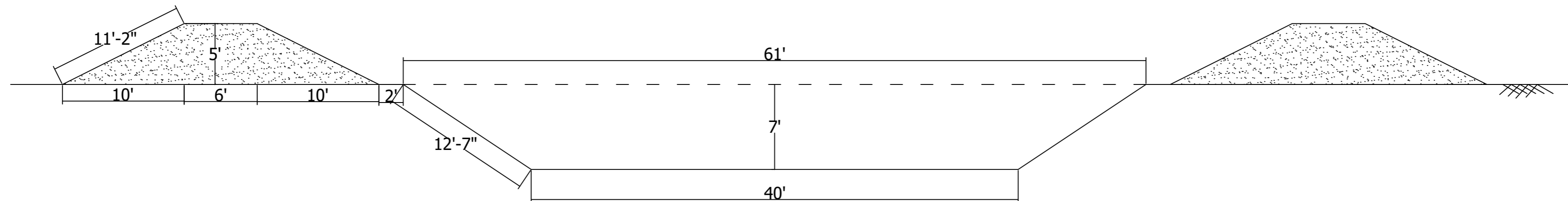
SL	Description	Unit	Qty	No of Unit	Unit Rate	Total Amount
			(A)	(B)	(C)	D=AxBxC
2	Leaveling and Dressing of filled soil Canal Bank and filled soil will be leveling and dressing by local labor Length 2300 ft Width 28.33 ft No of bank 2	Sqm	6056	2		
3	Bailing out of Water bailing out of existing water from the canal using mechanical pump including machine, fuel, labor and other necessary tools and materilas.	cum	450	1		
4	Grassing / Turfing Sodding or turfing shall be done by planting sods or turf, as indicated on the Drawings, to give continuous cover over the whole area. They shall be planted with their root systems substantially undamaged, well buried in firm material, and packed around with moist earth in which they have grown The Contractor shall maintain the grass at his expense until the end of the Defects Liability Period. Maintenance shall consist of preserving, protecting and replacing grass and such other work as may be necessary to keep it in a satisfactory condition to prevent erosion and to present a dense and uniform appearance. The Contractor shall be responsible for satisfactory growth and shall water, fertilise, and mow the grass at such intervals as will ensure good ground cover of live grass all through the Defects Liability Period.	sqm	4773	2		
Grand Total Amount (BDT) =						

In Words: Only Taka.....

Working Area: Ramjannagar Union, Shyamnagar, Satkhira.



(Signature of the Contractor with Seal)



EXCAVATION OF IRRIGATIONAL CANAL

SHEET NO-1

NOT SCALED

DATE: NOV 2024

DETAIL OF
EARTH EXCAVATION AND FILLING

Scaling-up Inclusive Climate Resilience of Vulnerable Communities Through
Locally Led Adaptation (ICRA)

Funded By: IR USA

DESIGN DEVELOPED BY-

Engr.Md. Jakir Hossain
(MIEB-33173)
Technical Coordinator
Islamic Relief, Bangladesh